

**NAS MERIDIAN, MS**

**FULL FOOD AND MESS ATTENDANT**

**FFP COST/PRICE IS EQUAL IN VALUE TO TECHNICAL AND  
PERFORMANCE**

**CURRENT CONTRACT:**

REHABILITATION SERVICES, MISSISSIPPI

UEI: RJ16Z1R7LSF3

Original SOL: N6883620R0010

Contract # N6883620C0004

Ult Completion Date: 9/30/2025

Option Value: \$2,136,660.00

5 year Value: \$10,565,640.00

CBA

## COVER PAGE

Name, title, e-mail address, and telephone number of the individual(s) with authority to bind the company.

Offeror's POC information for contractual questions/discussions.

CAGE Code,

Unique Entity ID (UEI),

Business Size,

and GSA Contract Number if applicable.

4. Technical Description: See volumes below.

5. Terms of any express warranty: Not modified.

**1449**

6. Provide Price and any discount terms as described in Price Volume.

7. "Remit to" address: Proposal submissions shall be submitted via electronic correspondence to the Government Point of Contract, Dawn Bonner, who can be reached at [Dawn.R.Bonner.civ@us.navy.mil](mailto:Dawn.R.Bonner.civ@us.navy.mil) and Laura Donson, at [Laura.J.Donson.civ@us.navy.mil](mailto:Laura.J.Donson.civ@us.navy.mil).

8. **Representations and certifications:** See Contractor Responsibility Volume.

9. Acknowledgment **solicitation amendments:** All amendments issued with signatures to acknowledge terms and conditions of amendments. Acknowledgement of all amendments issued to the solicitation shall be signed and dated.

*10. Past performance information: see past performance volume instructions*

*11. Representations Certifications or information or reject the terms and*

*12. General Instructions*

*13. Specific Proposal Format and Content: Offerors shall provide the following items no later than the closing date and time established within the Standard Form 1449:*

*Standard Form 1449 signed by an authorized company official; and Contract Line Items from the Solicitation with unit pricing.*

**Volume I -TECHNICAL CAPABILITY (Do Not Include Pricing Info) WATCH PAGE RESTRICTIONS---**

**Volume I** will be organized in four (4) separate sections: Cleaning and Housekeeping Plan, Quality Control Plan, Training Plan, and Project Manager as follows:

**1) CLEANING AND HOUSEKEEPING PLAN. 3 PAGES** The Cleaning and Housekeeping Plan must incorporate the requirements of NA VMED P-5010-1, Tri-service Food Code, Food Service Operations Handbook, and Food Service Management, NAVSUP P 486.

The Plan shall address how the contractor intends to meet PWS paragraph 5.1 as well as Technical Exhibits 6A and 6B ensuring details are provided on the following area:

- a. **Cleaning and housekeeping schedules** ( and frequencies) of all areas (i.e. serving lines, dining room, restrooms, kitchen, storage areas, loading docks, passageways, scullery, bakery, butcher shop, etc.);
- b. **Deep cleaning tasks** (i.e. carpet, flooring, ductwork, grease traps, deck drains, drapery, fixtures, walls, ceiling fans, outdoor patios, etc.);
- c. **Routine and daily cleaning tasks** at each individual facility.

**2) QUALITY CONTROL PLAN. 3 PAGES**

The Quality Control Plan (QCP) will describe contractor self- monitoring, performance measurement, and documented compliance of the PWS and associated Performance Requirement Summary (PRS) thresholds.

QCP shall address how the contractor intends to meet PWS paragraph 1.12 ensuring details are provided on the following areas :

- a. **Self-monitoring methods;**
- b. **Performance measurements metrics;**
- c. Document compliance with the Performance Requirements Summary (PRS) and PWS.
- d. **Methodology to be used for discrepancy resolution** of any discrepancies, to include the ability to incorporate and address unplanned events and circumstances.

**3) TRAINING PLAN.** The plan shall address the following areas: **3 PAGES**

a. Annual OSHA training; Sanitation (PWS 1.7); Participation in Government-conducted fire drills;

b. **Certification process for Food Service Equipment Operation;**

c. The **mandatory training requirements** of the NA VMED P-5010-1, Tri-service Food Code P-5010

d. Details to include **who will conduct the training**, the schedule for such training, the rationale for the frequency of the training sessions, and if training is conducted by the Offeror, **the plan should identify the basis of the curriculum.**

Note: Cleaning and Housekeeping Plan, Quality Control Plan, and Training Plan will be incorporated in the resulting contract.

4) PROJECT MANAGER: Please **provide resume** for the Project Manager required by PWS paragraph 1.2.3.

**3 PAGES**

## **Volume II- PAST PERFORMANCE (Do Not Include Pricing Info)**

There is **no page limit** for Volume II submission. Volume II shall be submitted as follows:

a) A maximum of three (3) Past Performance Questionnaire sheets (Attachment 3) for the most recent and relevant past performance information. If the Offeror desires to have the past performance of subcontractors considered by the government, a maximum of two (2) data sheets per subcontractor can also be submitted.

The provided references can include Federal/State/Local government contracts and private sector work.

To be considered recent, contract performance must be presently on-going or active within the last three (3) years from solicitation issuance with at least one year completed.

Failure to submit the required Past Performance Questionnaire sheets within Volume II shall be considered certification (by signature on the proposal) that the contractor has no past performance for like or similar items for the Government to evaluate. Individual data sheets must not exceed one page per referenced contract. All points of contact, phone numbers, and e-mail addresses identified on the data sheets shall be validated by Offerors prior to submission of the proposal to ensure they remain current.

**Volume III - PRICE/OFFER NO PAGE LIMIT**

There is no page limit for Volume III submission. Volume III shall be submitted as follows:

1. Standard Form (SF) 1449. Blocks 17a, 30a, 30b, and 30c of page one (1) of SF 1449 shall be completed and signed to show the Offeror has read and agrees to comply with all terms, conditions, and instructions provided in the solicitation document.

2. Price Offer. The Offeror shall fill in the price schedule and include unit prices. The unit price should be evenly incremented so that it adds up to the total price without rounding past the second digit right of the decimal point for total prices for all contract line items (CLINs). Pricing shall be structured in accordance with the contract line items identified in the SF 1449 schedule.

Use information from applicable Collective Bargaining Agreement (CBA) - Attachment 4

3. Pricing Spreadsheet. The Offeror shall fill out Attachment 2 - Pricing Spreadsheet.

## Volume IV - CONTRACTOR RESPONSIBILITY **NO PAGE LIMIT**

There is no page limit for Volume IV submission. Volume II shall be submitted as follows:

1. Representations and Certification. Offerors shall either complete the following provisions contained in the solicitation OR provide a statement that certification in System for Award Management (SAM) is current, complete, and accurate as of the date of the Offeror's signature, or list any changes as they relate to the following provisions:

FAR 52.212-3 Alt 1

FAR 52.209-5

FAR 52.209-7

FAR 52.209-11

FAR 252.204-7016

### WATCH FOR RESPONSE REQUIREMENTS

2. Limitations on Subcontracting. Offeror shall affirmatively state that they intend to meet the requirements outlined in FAR 52.219-14, Limitations on Subcontracting (Sep 2021) (Deviation 2021- 00008).

3. **Financial Letter.** A letter from the Offeror's financial institution that indicates that the Offeror has adequate financial resources to perform the contract.

4. **Organization. A description of the Offeror organization, accounting and operational controls to meet the requirement.**

### **SAFETY? EMR AND OSHA 300A FORMS?**

5. Employment of Blind Persons: **SLA Proposals Only** - Demonstration of compliance with 34 C.F.R. (S)395.33(a): "Such operation shall be expected to provide maximum employment opportunities to blind vendors to the greatest extent possible."

**Note:** *After the solicitation closing date, the Contracting Officer may require an Offeror to promptly submit additional information to demonstrate the Offeror is responsible.*

(c) Period for acceptance of offers. Offeror agrees to hold their prices firm for a period of 120 calendar days from date specified for receipt of offers, unless another time period is specified in an amendment to the solicitation.

(j) Late submissions, modifications, revisions, and withdrawals of offers. Not modified.

(g) Contract award. Failure to submit all required documentation may render an offer non-responsive and the offer will not be considered for award.

**REMOVE THIS PAGE AND ALL PAGES BELOW BEFORE FINALIZING PROPOSAL**

As proposal is to be submitted electronically, each volume must be a PDF File, unless otherwise stated, named Volume I, Volume II, Volume III and Volume IV.

Files must be able to be printed on standard 8 1/2 x 11-inch paper. If file is greater than 5MB, break it down so as not to exceed the 5MB size limitation, and name them Volume IA, IB, IC etc.

Excel files may also be submitted in addition to the PDF file. Data previously submitted, if any, will not be used in the evaluation of this Request for Proposal. Therefore, previously submitted data should not be included in proposals 'by reference.' In addition, evaluators will not cross-reference to other volumes not assigned to them for evaluation. Offerors should note that separate and detachable proposal volumes will be evaluated by different members of the source selection team.

Each volume shall be written to the greatest extent possible on a stand-alone basis so that its content may be evaluated with no cross-referencing to other volumes of the proposal. As a consequence, Offerors should not assume that an evaluator of the technical proposal will review the past performance or price proposal or be familiar with the contents thereof.

As a consequence, Offerors should ensure that each volume contains all information as specified in 52.212-1 Addendum and completely addresses the evaluation criteria as described in 52.212-2.