

FORT LEE (Virginia) JANITORIAL

IF YOU DON'T BID YOU DON'T WIN

EXISTING CONTRACT BRIEFING NUMBER 008

Opportunity Knocks...16 January 2020 Report using All Source
Data:

RFP ISSUED 07 January 2020, DUE DATE 6 February 2020

SITE VISIT 23 JAN 2020

LAST QUESTIONS 27 JAN 2020

EMAIL SUBMISSION

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DETAILS AND ESTIMATES:

Funding & Awarding Agency	USA MILITARY AND INSTALLATION COMMAND (MICC) FORT LEE
Awarded Vendor	E C MANAGEMENT SERVICES OF GEORGIA
Major Program	JANITORIAL SERVICES FOR FORT LEE VIRGINIA
Contacts	shaina.mckee@us.army.mil - Contract Specialist
Original RFP	W911S009R0020
Contract Number	W911S011D0001
Contract Modifications Made	143 (Delivery Order Contract)
Value (8 YRS)	\$10,000,000.00
LAST YEAR VALUE	\$1,898,000.00
Bid Bond	NO
Performance Bond	NO
Payment Bond	NO
Estimated Bond	\$0.00
Number of Offers Received	23
Set Aside	SBA 8a Program
Buildings in Service Area	160
Cleanable Square Feet	2,156,984 SF
Site Visit	23 January 2020
Questions and Answers	DUE BY 27 JAN 2020

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Other Available Data:

 Fort Lee Custodial Services.docx	1/13/2020 11:50 A...	Microsoft Word D...	25 KB
 Section B Clins.docx	1/12/2020 8:26 PM	Microsoft Word D...	159 KB
 Section B Pricing Worksheet.xlsx	1/12/2020 8:26 PM	Microsoft Excel W...	22 KB
 Section I -Solicitation Clauses.DOCX	1/12/2020 8:26 PM	Microsoft Word D...	44 KB
 Section L - Instructions to Offerors.docx	1/12/2020 8:26 PM	Microsoft Word D...	45 KB
 Section M Evaluation Criteria.docx	1/12/2020 8:26 PM	Microsoft Word D...	24 KB
 TE 1 Annex D Custodial Services.pdf	1/12/2020 8:25 PM	Adobe Acrobat D...	172 KB
 TE 2 Workload Data.pdf	1/12/2020 8:25 PM	Adobe Acrobat D...	82 KB
 TE 4 CDC Fitness Facility Listing.pdf	1/12/2020 8:25 PM	Adobe Acrobat D...	142 KB
 TE 5 Special Cleaning Instructions.pdf	1/12/2020 8:26 PM	Adobe Acrobat D...	125 KB
 TE 6 Building Restroom and Container Count.pdf	1/12/2020 8:25 PM	Adobe Acrobat D...	176 KB
 TE 7 Cleaning Product List.pdf	1/12/2020 8:26 PM	Adobe Acrobat D...	65 KB
 TE3 update as 24OCT19 .xls	1/12/2020 8:26 PM	Microsoft Excel 97...	55 KB
 W91QF5-19-R-0002 Solicitation Questions 1 JAN 16 2020 (1).docx	1/16/2020 11:43 A...	Microsoft Word D...	13 KB
 INCUMBENT DATA	1/16/2020 12:04 PM	File folder	
 workload data files	1/16/2020 12:51 PM	File folder	
 Attachmen 1 W91QF5-19-R-0002 Fort Lee Custodial PWS.pdf	1/12/2020 8:26 PM	Adobe Acrobat D...	488 KB
 Attachmen 3 Wage Determination_Collective Bargaining Agreement Local 57...	1/12/2020 8:27 PM	Adobe Acrobat D...	7,243 KB
 beta.SAM.gov 23 JAN SITE VISIT.pdf	1/16/2020 11:49 A...	Adobe Acrobat D...	453 KB

Must rely on incumbent CBA personnel for the following requirement:

Contractor personnel performing work under this contract shall have and maintain a secret clearance at time of the contract start date and for the life of the contract.

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GOVERNMENT STAFFING DISCLOSURE:

NONE

PRODUCTION RATE ANALYSIS AND WAGE AND BENEFIT BREAKDOWN:

10 Holidays (80 hours)

88 Hours average Vacation projections

56 Hours Sick Leave

(1,856 Hours annual productive time rate)

Basis of Estimate will require an increased cost calculation for the year 2021 CBA rate increases, then will remain constant for labor cost in the remaining out years.

The Table below breaks down employer obligations within the CBA:

ITEM	RATE EFFECTIVE AUG. 1, 2017 UPON GOV. APPROVAL and PAYMENT	RATE EFFECTIVE JULY 31, 2018 UPON GOV. APPROVAL	RATE EFFECTIVE JULY 31, 2019 UPON GOV. APPROVAL	RATE EFFECTIVE JULY 31, 2020 UPON GOV. APPROVAL	RATE EFFECTIVE JULY 31, 2021 UPON GOV. APPROVAL
CLASSIFICATION Janitor Floor Tech	\$13.72 \$13.97	\$13.97 \$14.22	\$14.22 \$14.47	\$14.47 \$14.72	\$14.72 \$14.97
HEALTH & WELFARE	\$5.09	\$5.48	\$5.96	\$6.35	\$6.75
PENSION	\$0.77	\$0.85	\$0.94	\$1.04	\$1.15
HOLIDAY	10 per CBA	10 per CBA	10 per CBA	10 per CBA	10 per CBA
VACATION	• 1 week after 1 year • 3 weeks after 5 years • 4 weeks after 15 years	• 1 week after 1 year • 3 weeks after 5 years • 4 weeks after 15 years	• 1 week after 1 year • 3 weeks after 5 years • 4 weeks after 15 years	• 1 week after 1 year • 3 weeks after 5 years • 4 weeks after 15 years	• 1 week after 1 year • 3 weeks after 5 years • 4 weeks after 15 years
UNIFORM	Employer furnishes 2 initial wash/wear uniforms plus 1 additional uniform every 12 months	Employer furnishes 2 initial wash/wear uniforms plus 1 additional uniform every 12 months	Employer furnishes 2 initial wash/wear uniforms plus 1 additional uniform every 12 months	Employer furnishes 2 initial wash/wear uniforms plus 1 additional uniform every 12 months	Employer furnishes 2 initial wash/wear uniforms plus 1 additional uniform every 12 months
SICK LEAVE	¼ a day per month. Unused shall be paid out at end of each year	¼ a day per month. Unused shall be paid out at end of each year	¼ a day per month. Unused shall be paid out at end of each year	¼ a day per month. Unused shall be paid out at end of each year	¼ a day per month. Unused shall be paid out at end of each year
TRAINING	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30
FUNERAL LEAVE	3 Days for Immediate Family	3 Days for Immediate Family	3 Days for Immediate Family	3 Days for Immediate Family	3 Days for Immediate Family

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ANTICIPATED SERVICE DELIVERY SUMMARY:

<u>DELIVERABLE</u>	<u>FREQUENCY</u>	<u># OF COPIES</u>	<u>MEDIUM/FORMAT</u>	<u>DISTRIBUTION</u>
A001 (PWS, para. 2.1.6.1) Accident Requiring Emergency Medical Treatment	Immediate. Not later than two (2) hours after the incident	N/A	Email or Telephone	KO or COR/ACOR
A002 (PWS, para. 4.2) Quality Control Plan	Initial: within 30 days of contract award Updates: All QCP updates shall be accepted by the KO	1 Electronic Copy	MS Word	KO
A003 TE1 Attachment D Section 2.9.2 Contractor Log	Monthly: By the 10TH	1 Electronic Copy	email	COR
A004 (PWS, para. 2.1.11.1) Key Personnel – Provide name of Program Manager	Submit resumes and organization chart (to include contact info) for initial and replacements	1 Electronic Copy	MS Word	KO
A005 (PWS, para. 2.5.1.4) Physical Security Checklist or Log (Only applicable to GFP and Facilities)	Submit NLT the 10 th of each month following the month of surveillance	1 Electronic Copy	Army Standard Form (SF) 701 Activity Security Checklist	COR/ACOR

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A006 (PWS, para. 2.5.2.1) Training Completion Certificates	Certificates filed within twenty-four (24) hours prior to employees commencing performance.	1 Copy of Certificate	Electronic	COR/ACOR
A007 (PWS, para. 2.3.3.1) Safety Plan	Review and Acceptance: During phase in and within 10 days of commencement of work	1 Electronic Copy	Email	COR/ACOR
A008 (PWS, para. 2.5.5.2) Recycled or Recovered Products Report and Certification	Annual, upon completion of the basic year and each option year	1 Electronic Copy	MS Word Report IAW requirements at: FAR 52.223-9 Certification and Estimate of Percentage of Recovered Material	COR/ACOR
			Content for EPA Designated Items	
A009 (PWS, para. 2.5.5.3) Safety Data Sheets (SDS) for approval on all materials	Five (5) days before delivery of the material	1 Electronic Copy of each sheet	.PDF See FAR 52.223-3 Hazardous Material Identification and Material Safety Data	COR/ACOR
A010 (PWS, para. 2.5.5.3) Environmental Compliance, All environmental and hazardous material records	Beginning of the next duty day after the Government's request to view the records	Make records available	Coordinate with COR/ACOR	COR/ACOR

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A011 (PWS, para. 3.1.1.1.2)_ Damage Report	Monthly	1 Electronic Copy	.PDF with digital signature	COR/ACOR
A012 (PWS, para. 2.5.5.4) Spill Plan	Contact by written notification within one (1) hour	1 Electronic Copy	Coordinate with COR	KO
A013 (PWS, para. 3.2) Transition Phase In/Phase Out	30 days at the start and end of contract	1 Electronic Copy	Electronic	KO
A014 (PWS, para. 3.3.1) Contractor Manpower Reporting Application (CMRA)	Annually NLT October 31, or IAW requirements at cmra.army.mil	Online Entry	Via website IAW requirements at cmra.army.mil	COR/ACOR

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ANTICIPATED GOVERNMENT FURNISHED FACILITIES BREAKDOWN:

Office Space will need clarified as being provided.

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PREVIOUS QUESTIONS AND GOVERNMENT ANSWERS:

None available through the new beta.SAM.gov web site at this time.